

PSY 101 (Section 730) Introductory Psychology – 4.0 Credit Hours
Spring Semester, 2024
Online - Asynchronous

Instructor: Dr. Lucy Thompson (she/her/Dr) – aymorluc@msu.edu

Office hours: <https://calendly.com/lucythompson/dr-thompson-s-office-hours> – Click link to book a time.
Zoom link provided in email confirmation and calendar invite.

Graduate TA: Maria Ellahie (she/her) – ellahiem@msu.edu

Office hours: Wednesdays 12:00pm - 1:00pm via Zoom: <https://msu.zoom.us/j/97930983895> Password: PSY101

Undergraduate TA: Yazzy Amjad (she/her) - amjadyas@msu.edu

Office hours: Wednesdays 2:00pm - 3:00pm via Zoom: <https://msu.zoom.us/j/91863115166> Password: psy101

Undergraduate TA: Chloe Blue (she/her) - bluechlo@msu.edu

Office hours: <https://calendly.com/chloeblue/officehours> – Click link to book a time. Zoom link provided in email confirmation and calendar invite.

Undergraduate TA: Evan Tashiro Clerinx (he/him) - clerinx@msu.edu

Office hours: <https://calendly.com/clerinx/office-hours> – Click link to book a time. Zoom link provided in email confirmation and calendar invite.

Undergraduate TA: Aisha Moharram (she/her) - moharra2@msu.edu

Office hours: Tuesdays 12:00pm - 1:00pm via Zoom: <https://msu.zoom.us/j/97356522499> Password PSY101

Time Zone: All times listed in the syllabus are East Lansing, MI time. Make sure to adjust if you are in a different time zone.

Technical Assistance: The first week has a course orientation, which will help you to learn how to navigate the course. Please take time in the first week to familiarize yourself with the syllabus. Dr. Thompson does not expect any of us to be perfect with the various forms of technology we will be using for this course. If you need technical assistance at any time during the course or to report a problem, you can: Visit the D2L Help Site – <https://help.d2l.msu.edu/>

- Call the D2L Help Line – (517) 432-6200 or (844) 678-6200
- Visit the MSU Tech Support Site – <https://tech.msu.edu/support/help/>
- Call the MSU Tech Support Line – (517) 432-6200 or toll free (844) 678-6200
- Visit Packback support - <https://help.packback.co/hc/en-us>

E-Mail: All official course communication will happen with your MSU email account. You should communicate with your assigned TA in the first instance. **TA's are assigned based on your Packback/TA group number in D2L. To find your group number in D2L, click 'Communication', then 'Groups'. The TA allocations are as follows:**

- Group 1: Maria Ellahie
- Group 2: Yazzy Amjad
- Group 3: Chloe Blue
- Group 4: Evan Clerinx
- Group 5: Aisha Moharram

Who to contact about what:

- If you have a **quick question about the course**, email your TA in the first instance. Your TA has taken this course and can help with questions and clarifications. You are more likely to get a quick response from your TA because they work with smaller groups of students. If your TA cannot answer your

question, they will forward it for Dr. Thompson's review. Dr. Thompson and your TA will respond to your email within **two business days** during working hours (**8am – 5pm Monday through Friday**). Please follow up with us if you have not heard back after two business days. Please note, we will not respond to emails outside of business hours (i.e., during evenings and weekends).

- If you are having **difficulty with the course**, please see Dr. Thompson or your TA in office hours as soon as you can. We will not know you are struggling unless you tell us.
- If you are **interested in a particular topic and have more questions**, or if you **need support** or would like to **talk more about an idea from class**, please come to Dr. Thompson's office hours. One of her favorite things is discussing your ideas and interests!

E-Mail Policy: E-mail is the best way to get a hold of your assigned TA and/or Dr. Thompson. However, please use the following guidelines when communicating via email:

- **First, ask yourself this question: “Can this question be answered by looking in the syllabus or looking on the D2L course site?”**
 - We have spent a lot of time preparing the course materials so you have all the information you need to succeed in this course. It is your responsibility to read that information.
- Decide if email is the best option before you send. If your question is complicated or will need further discussion, do not just automatically send off an email. Come to office hours instead. Some things are better discussed face to face!
- Use PSY 101 in the subject line. That makes it clear you are a student in this course asking a question. This helps to prevent e-mails from going directly to the junk folder.
- When **using your phone to send an email**, remember you are writing to a professional person who is doing their job, not sending a text to a friend. Treat every email as professional communication. We are in a place of work.
- Use the appropriate salutation. Please address every email properly.
 - For your professor, you should say “Hi Dr. Thompson” or “Hello Dr. Thompson”.
 - For one of the TAs, you should say “Hi [First Name]” or “Hello [First Name]”.
- Always sign off your e-mails with your full name, so we know who you are. Include a sign off like “Thanks”, or “Best wishes” with your name. This is a sign of courtesy.
- Proofread your e-mail. Is your question clearly conveyed? Did autocorrect or ChatGPT make it sound super weird?
- Be polite.
 - Please do not use abusive email behaviors.
 - For example, do not use abusive subject line behavior like typing the word “URGENT” in the subject line. You may think you are highlighting the actionable items in your email, but the perception from the receiver is that you are implying that your message is more important than any other correspondence the receiver might have received. This may be viewed as a sign that you do not respect or value the receivers' right to manage their own workload and time.
 - This guidance is adapted from Forbes - <https://www.forbes.com/pictures/egfj45ili/abusive-subject-line-behavior/?sh=21f183a3662d>
 - When a TA or professor responds to help you via email, it is good practice to respond and thank them for their help.
- Finally, emergencies can arise in life, but it is unlikely that a true emergency will arise in relation to this course (i.e., a situation that requires immediate action to be resolved - and cannot be resolved any other way). Please do not use the 'urgent' flag in your emails.
 - Most solutions to academic problems cannot be put in place immediately, and all emails will be addressed in a timely and appropriate manner regardless of how they are flagged.
 - See again the Forbes guidance, this time on issues with overusing the priority flag -

<https://www.forbes.com/pictures/egfj45ili/over-use-of-the-priority-flag/?sh=bc4d76069f6>

- More guidance on **email communication in the academic context** is provided in [this link](#) and [this link](#).
- Why is there so much guidance about email habits to avoid?
 - **Answer – because this advice will serve you well in all professional settings!**

Check your e-mail and course site regularly! During the course, we will e-mail you occasionally and post announcements on the course site often with important information and reminders. Please read these e-mails and announcements as soon as you receive them, and please set up D2L to forward course emails and announcements to your email address. See D2L for information on how to do this.

Course Webpage: On D2L (<https://d2l.msu.edu/>). This page will provide you with the recorded lectures and notes, readings, assignments, discussion prompts and links, grades, and other important class information.

Required Textbook: Go to <https://openstax.org/details/books/psychology-2e> to download the book that we will use throughout the semester. **The book is free.**

Course Overview: The purpose of this course is to give you a broad introduction to psychology and critical thinking. The scientific investigations that make up psychology as a field are broad and far-reaching, and this class is your first step toward a greater understanding of yourself and the world around you.

Course Goals: There are three major goals for you in PSY 101. First and foremost, you will explore the field of psychology, which is both broad and, sometimes, complicated. In this course, you will be exposed to a variety of areas of interest within the field of psychology, as well as the research methods employed to investigate these areas. Second, you will learn the skills associated with scientific study and critical thinking. Whether or not you choose to continue studying psychology after this class, there are a number of basic scientific and thinking skills that will serve you well regardless of your area of study. These skills are an integral part of the psychological sciences, and you will learn to employ them in understanding the nature of psychology. Finally, you will apply the knowledge and skills gained in this course to everyday life. Unlike most other sciences, psychology is unique in its obvious relationship to our everyday lives. Studying psychology directly benefits you with a better understanding of yourself, others, and the world around you.

Learning Objectives: This course has six learning objectives, which will be achieved through a variety of activities and assignments. At the completion of this course, you should be able to:

1. Identify basic concepts and research findings, and give examples of psychology's integrative themes.
 - a. Psychological science relies on empirical evidence and adapts as new data develop.
 - b. Psychology explains general principles that govern behavior, while recognizing individual differences.
 - c. Psychological, biological, social, and cultural factors influence mental processes and behavior.
 - d. Our perceptions filter our experiences of the world through an imperfect personal lens.
 - e. Applying psychological principles can change our lives in positive ways.
2. Apply psychological principles to everyday life.
3. Draw appropriate, logical, and objective conclusions about behavior and mental processes from empirical evidence.
4. Evaluate misconceptions or erroneous behavioral claims based on evidence from psychological science.
5. Evaluate basic psychological research.
6. Describe ethical principles that guide psychologists in research and practice.

Honors Option: An honors option is not offered for this course.

Course Mode: This is a fully online course. Therefore, you will need to have access to a computer with consistent access to a high-speed internet connection. Additionally, the course is set up to be asynchronous.

This means you can complete most work according to your own needs. The course is designed to give you flexibility – but this flexibility also comes with the assumption that you will participate actively and meet due dates as required by the course.

Course Details and Structure: The course is broken up into four Units. Each Unit will have **2-3 Unit Content Weeks with a Mini-Quiz and Packback discussion assignment** due almost every week. At the end of each Unit there is a **Consolidation Week for the Unit Exam and an additional Packback discussion**. See the Activities and Evaluation Criteria section below for more details about all activities, and the course schedule at the end of the syllabus for dates and times. Detailed information and guidance for the course activities is also posted in the D2L course site every week.

Weekly Structure: Each unit week's online content (Lectures, Readings, etc.) open in D2L at 4pm the Friday before the week is set to begin. Each week's activities (Packbacks, Mini-Quizzes, and Exams) open in D2L at 7am Monday during the start of the week and close at 4pm on Friday to end the week. For example, Week 4 consists of the dates 1/29 - 2/2. Therefore, the Week 4 content will open at 4pm on Friday (1/26), the activities (Mini-Quiz #3 and Packback #4) will open at 7am on Monday (1/29), and the activities will close / are due at 4pm on Friday (2/2).

- During each week you will be expected to complete the readings, watch the recorded lectures, complete the Packback discussion post, and take mini-quizzes (when applicable) or exams (where applicable). **As a 4-credit, 16-week course, you should plan to spend about 10-12 hours each week on course material.** Where applicable, this should look like 3 hours of reading and taking notes on the readings, 3 hours to watch and take notes of lecture material, 1 hour to review the previous material, 1-2 hours for mini-quizzes and exams, and 1-3 hours of planning, reading, and working on Packback posts. Each week consists of an overview, topics, activities, and a checklist.
 - **Overview:** A recorded weekly overview video will also be provided that will introduce the week's topics, videos, readings, activities, and communicate due dates.
 - **Topics:** This page will include the readings, recorded lectures, and media to support your learning growth during the course.
 - **Activities:** This page will ask you to make products – Packbacks, etc. – or take mini-quizzes / exams. These are designed to both synthesize and represent what you have learned.
 - **Checklist:** This page will help you keep track of the weekly content and ensure you have done all expected tasks.

One of Dr. Thompson's goals is to help you find rest (maybe even some fun!?) on your weekend, so the weekly structure is designed to help achieve that goal. You can use your weekend however you see fit – catching up on previous content for exams, getting ahead on the next week's content, or doing absolutely nothing for the course – but please know that is why activities and assignments close at 4pm on Fridays.

Activities and Evaluation Criteria

You are required complete the following activities:

- **Orientation Quiz:** This quiz assesses your understanding of the course policies as outlined in the syllabus and introduction video that is available on our D2L course site (<https://d2l.msu.edu/>). You can take the Orientation Quiz as many times as you like in order to maximize your score. **Be sure to read this syllabus first!** The Orientation Quiz is worth 10 points and determines 2% of your final grade. It will open 1/8/24 at 7am and will close 1/26/24 at 4pm.

- **Mini-Quizzes:** Each Unit content week has a mini-quiz worth 5 points. There are 10 mini-quizzes in total. Only your top seven mini-quizzes will be counted towards your final grades for a total of 35 points (7% of your total grade). **Your three lowest scored mini-quizzes of the semester will be dropped.**
 - For each mini-quiz you will be provided with the list of questions that the mini-quiz questions are selected from in a pdf file under the “Mini-Quizzes” content area on the D2L course page.
 - Each mini-quiz will be open from 7am on Monday of the specific week and will close / is due by 4pm on Friday of the specific week. Note that is East Lansing, MI time. Make sure to adjust if you are in a different time zone. See the course schedule at the end of syllabus for dates. To get to each mini-quiz click on "Assessments" then "Quizzes".
 - You can take the mini-quizzes as many times as you like throughout the week they are open.
 - These quizzes are designed to take 30 minutes to complete 20 questions. However, you will have an hour to complete the mini-quizzes.
 - Each mini-quiz question is worth 0.25 points each.
 - Ten questions will appear on the screen at a time, and you are allowed to backtrack.
 - Please note each quiz will close at 4pm on the Friday due date (again, East Lansing, MI time), so if you start at 3:55pm on the Friday due date you will only have 5 minutes to take the quiz.
 - Mini-quizzes will be graded automatically by D2L and you can see your questions and answers to help you study and potentially re-take the mini-quiz if you would like to obtain a higher score. Again, you can take the mini-quizzes as many times as you like throughout the week they are open.
 - **Makeup Mini-Quizzes: There are no makeup mini-quizzes.** This is because of the large number of drops (3), the unlimited number of times you can take the mini-quizzes, and the extended time that each mini-quiz is open (at least 7 days).
 - **This is capped at three total drops with no makeups because any further drops mean you have not had the opportunity to demonstrate a sufficient level of mastery consistent with the course goals.**
 - **Use your drops wisely! Look at over the course schedule at the end of the syllabus for due dates and plan accordingly. For example, a common strategy is to save one or two mini-quiz drops for the end of the semester when you are juggling more course work.**
- **Exams:** Five exams will be given in class – four Unit exams, and one cumulative exam during the final exam period. Any material from lectures, readings, videos, and related materials are fair game for exam questions. Each exam is worth 90 points (18% of your final grade). Your lowest exam score will be dropped. Therefore, your four best exam scores will account for 72% of your final grade (360 points). For instance, if you do well on the first four exams, your grade on the cumulative final exam will not matter. If you are comfortable with your grade you do not need to take (or login) to the final exam. Or, if you do poorly on one of the first four exams, you can take the final exam to make up for it.
 - A study guide will be posted for each exam.
 - Exams are open book and open notes, but you need to take them by yourself. It is advised that you get your notes organized with lots of real-world application examples.
 - Each exam will be open during each Unit’s consolidation week from 7am Monday during the start of the week and close at 4pm on Friday to end the week. Also, please note that is East Lansing, MI time. Make sure to adjust if you are in a different time zone. See the course schedule at the end of syllabus for dates.
 - To get to each exam, click on "Assessments" then "Quizzes" on the D2L course webpage.
 - Once you start each exam, you will have 90 minutes to complete the exams. For those of you with extended time via your VISAs, Dr. Thompson will add in the extended time on D2L.

- Ten questions will appear on the screen at a time (except the last page of the exam), and you are allowed to backtrack.
- Each exam question is worth 2 points each, and exam questions will be pulled from a pool of questions.
- Please note each exam will close at 4pm (again, East Lansing, MI time), so if you start at 3:55pm you will only have 5 minutes to take the exam.
- Grades will be posted the Monday following the closure of the exam. Exam 4 grades will be posted on the Saturday following the closure of Exam 4.
- Questions for exams will not be posted after, but you may view your exams with Dr. Thompson via Zoom in office hours. However, you must do this before the next exam is given. For example, after Exam 2 has been given, you are no longer permitted to view Exam 1.
- **Makeup Exams:** No makeup exams will be given unless you have a valid reason **and** supporting documentation (such as a doctor's note), or other type of MSU-approved absence (such as grief absence). **You must include supporting documentation with any request for a makeup or extension for this to be considered.** Also, keep in mind the drops that are already built into the course for unexpected situations that are not considered valid reasons for an approved absence (for example, events like car trouble or technical problems are not considered valid reasons). **If you have a valid reason or approved absence, you must notify Dr. Thompson via email with supporting documentation within 24 hours of the closure of the given exam. Failure to do so will result in you not being allowed to take the exam.**
- If you cannot take an exam because of a religious holiday, required participation in a university-sanctioned event (e.g., a commitment for a sports team), or some other acceptable event that can be foreseen, you must notify Dr. Thompson **at least two weeks in advance.**
- **Packback:** Participation is a requirement for this course, and the Packback platform will be used for online discussion about class topics. Packback is an online community where you can be fearlessly curious and ask open-ended questions to build on top of what we are covering in class and relate topics to real-world applications. Your participation on Packback will be counted towards your final grade for a total of 60 points (12% of your total grade). These are used to create a sense of community in our course. See the course schedule at the end of the syllabus and see the Packback instructions/details posted on the D2L course webpage for instructions and expectations.

Below are some highlights:

- **How to Register on Packback:** You can only access Packback from inside the D2L course! Packback Registration is part of your Week 1 Activities, so please follow the instructions in D2L. You can access Packback in D2L by navigating to Content > Packback Information > Packback Questions. **You must use your MSU email address to register for Packback. This is the first link in the Packback Information module.** Once you click the link, follow the steps and you will have access to your Packback community!
- **Clear your cookies and make sure cookies are enabled before you attempt to register for Packback. D2L has strict security protocols in place that can give you an error if you do not do this.**
- **Also, try using a different browser if you are getting an error code.**
- If you are not sure how to do this, contact the MSU IT helpdesk and select help with D2L.
- **How to Get Help From the Packback Team:** If you have any questions or concerns about Packback throughout the semester, including registering, visit <https://help.packback.co/hc/en-us>
- If you need more help, contact their customer support team directly at help@packback.co.

- Most weeks have a Packback assignment worth 6 points (14 Packbacks in total). Your lowest four Packback scores of the semester will be dropped. Only your top ten Packback scores will be counted towards your final grade for a total of 60 points (12% of your total grade).
 - **You must join and participate in the Packback group that matches your Packback/TA group number in D2L.**
 - The prompt/guide for each Packback will be available in a PDF version, along with that week's content, at 4pm on the Friday before the week is set to begin. The actual Packback post will open at 7am Monday during the start of the week and close at 4pm on Friday to end the week. We are looking for you to incorporate course material and references, but most importantly – we are looking for how the critical thinking components have been highlighted.
 - In order to earn credit for your Packbacks, you should submit the following per each deadline period. Note that you can earn 0, 2, 4, or 6 points for each Packback. Each weekly component listed below is all or nothing for its 2 points. Specifically, **partial credit for individual Packback weekly components (e.g., 1 out of 2 points for a response to Dr. Thompson) is not given.**
 - 1 response to Dr. Thompson's pinned Packback post with a minimum Curiosity Score of 75, worth 2 points.
 - 1 open-ended Question posted in your group with a minimum Curiosity Score of 50, worth 2 points.
 - 1 response to another student's Question with a minimum Curiosity Score of 75, worth 2 points.
- **If a post does not meet the assignment criteria provided in the prompt, your TA will moderate it. Your post could be moderated any time until end of day Monday after the deadline.** This is because your TA needs time to look at posts submitted at the last minute on the Friday deadline, and they are not expected to work during weekends.
 - **Moderated responses/questions do not earn credit. It is your responsibility to check and make sure your posts have not been moderated.** If one of your posts has been moderated (<https://help.packback.co/hc/en-us/articles/360054366631-Introduction-to-Packback-s-Auto-Flagging-Moderation>), you have until 7am on Wednesday following each deadline to fix your post and get it unmoderated. Once grades have been posted, you will not be allowed to fix moderated posts or earn credit for them.
- **Packback grades will be posted to D2L by the Friday following each deadline. This is to give you time to fix any moderated posts and give your TA's time to review your work.**
- **Makeup Packbacks: There are no makeup Packbacks.** This is because of the large number of drops (4) and the extended time that each assignment is open (7 days).
 - **This is capped at four total drops with no makeups because any further drops mean you have not had the opportunity to demonstrate a sufficient level of mastery consistent with the course goals.**
 - **Use your drops wisely! Look at over the course schedule at the end of the syllabus for due dates and plan accordingly. For example, a common strategy is to save one or two Packback drops for the end of the semester when you are juggling more course work.**
- **Research Experience:** One fundamental way of learning firsthand about psychological research is to participate in research studies. You are required to earn 7 hours of research participation credits through the Psychology SONA system. Each half-hour is worth 2.5 points. Therefore, research experience is worth 35 points (7% of your final grade). You need to complete your hours before **Friday April 19th, 2024, at 5pm**, when the SONA system will close. **More detailed information for setting up your**

HPR / SONA account and how to sign up for research hours is provided in the D2L course under ‘Research Experience/SONA Info’.

- **Alternative to research participation:** If you do not wish to participate in psychological research, you may write a research-based paper that is designed for this situation. Details about the paper requirements will be posted on D2L. All papers are due by **Friday April 12th, 2024, at 4pm**. The assignment folder will close promptly at 4pm, and no papers will be accepted after this. **There will be no exceptions to this rule.**
 - Turnitin will be used. Please see the ‘**Use of Turnitin**’ section of this syllabus for more information.
- **Notes about Research Experience:** Make sure that you are on the Psychology SONA site and signed up for the correct section of PSY 101. The Department of Communication Arts and Sciences also has a SONA site. We do not have access to this data and cannot grant participation credit for experiments done under the other site/college. In addition, students under 18 are ineligible for SONA experiments. Contact Audra Jeffrey (jeffre22@msu.edu), the SONA Student Coordinator, if you are under 18 in order to learn about non-SONA options for fulfilling your research education requirement. Finally, your instructor and course assistants have nothing to do with SONA. **All SONA questions, inaccuracies, or problems should be directed to Audra Jeffrey.** It is your responsibility to sign up, participate in the experiments, and track your personal history on the computer. It is also your responsibility to enter your personal information (e.g. date of birth) correctly. You must also register with your **MSU email address**. Neither the instructor nor the course assistants have a record of your research participations until the end of the course. We do not know how many credits you have or if you are signed up for a specific study. **Direct all questions about SONA to Audra Jeffrey (jeffre22@msu.edu).**
- **Extra Credit:** You may accumulate an additional hour of research experience for 5 extra course points, which is 1% extra. You will receive course points for up to 8 hours of research participation but can receive partial credit.

Grading: Your final grade will be based on the following course points:

Requirement	Points	% of final grade
Orientation Quiz	10	2%
Top 7 (out of 10) Mini-Quizzes	35	7%
Top 10 (out of 14) Packbacks	60	12%
Top 4 (out of 5) Exam Scores	360	72%
Research Experience	35	7%
Total	500	100%
Extra Credit	5	+1% potentially

The grading scale is as follows:

Total Points	Grade
447.5 – 500	4.0
422.5 – 447.49	3.5
397.5 – 422.49	3.0
372.5 – 397.49	2.5
347.5 – 372.49	2.0
322.5 – 347.49	1.5
297.5 – 322.49	1.0
0 – 297.49	0.0

Policy on grade changes: Extra credit is the only way to increase your point total if you are concerned about falling on the wrong side on one of these cut-offs. At the end of the semester, if you believe that an error was made in calculating your grade, please let Dr. Thompson know. Your grade will be checked and changed if an error was made. **This is the only circumstance under which your grade will change.** Under no circumstance will your grade be “bumped”, or a special extra credit opportunity be given. Please don’t ask. **There will be no exceptions.**

Cheating: Any student caught cheating on an exam, cheating on a mini-quiz, or plagiarizing a Packback post will receive a ZERO for the course, and be reported to the University.

Academic Honesty: Any and all forms of cheating are unacceptable. Students are expected to complete quizzes, exams, and written assignments individually and without outside help. Any student caught cheating on quizzes, exams, or written assignments will receive a zero in this course. The Spartan Code of Honor states, "As a Spartan, I will strive to uphold values of the highest ethical standard. I will practice honesty in my work, foster honesty in my peers, and take pride in knowing that honor is worth more than grades. I will carry these values beyond my time as a student at Michigan State University, continuing the endeavor to build personal integrity in all that I do." In addition, Article 2.III.B.2 of the Student Rights and Responsibilities ([SRR](#)) states that "The student shares with the faculty the responsibility for maintaining the integrity of scholarship, grades, and professional standards." The Psychology Department adheres to the policies on academic honesty as specified in [General Student Regulations 1.0, Protection of Scholarship and Grades](#); [the all-University Policy on Integrity of Scholarship and Grades](#); and [Ordinance 17.00, Examinations](#). For extensive details see *Spartan Life: Student Handbook and Resource Guide*. Further information about cheating can be found on a website provided by the MSU Ombudsperson (<https://ombud.msu.edu/resources-self-help/academic-integrity>). Make sure you are familiar with MSU definitions regarding academic dishonesty. Ignorance is not an excuse.

Therefore, unless authorized by your instructor, you are expected to complete all course assignments, including homework, lab work, quizzes, tests and exams, without assistance from any source. You are expected to develop original work for this course; therefore, you may not submit course work you completed for another course to satisfy the requirements for this course. Also, you are not authorized to use the www.allmsu.com Web site to complete any course work in this course. Students who violate MSU academic integrity rules may receive a penalty grade, including a failing grade on the assignment or in the course and may be reported to the Office of Academic Affairs and the Office of Student Affairs. Contact Dr. Thompson if you are unsure about the appropriateness of your course work. Or, for general examples of what constitutes plagiarism, see:

- <https://wts.indiana.edu/writing-guides/plagiarism.html>

Policy on Use of Generative A.I. (Artificial Intelligence): The policy of this class is that you must be the creator of all work you submit for a grade. The use of generative AI tools (such as ChatGPT, DALL-E, etc.) is not permitted in this class; therefore, any use of generative AI tools for work in this class may be considered a violation of Michigan State University’s policy on academic integrity, the Spartan Code of Honor Academic Pledge and Student Rights and Responsibilities, since the work is not your own. The use of unauthorized generative AI tools will result in a score of 0 for the assignment.

Policy on Religious Observations: If you anticipate being unable to complete a graded portion of the course due to a major religious observance, please provide notice of the date(s) to Dr. Thompson, via email, by 1/12/24.

Note taking and recordings: As members of a learning community, students are expected to respect the intellectual property of course instructors. All course materials presented to students are the copyrighted property of the course instructor and are subject to the following conditions of use:

- Students may not post recordings or other course materials online or distribute them to anyone not enrolled in the class without the advance written permission of the course instructor and, if applicable, any students whose voice or image is included in the recordings.
- Commercialization of lecture notes and university-provided course materials is not permitted in this course.
- Any student violating the conditions described above may face academic disciplinary sanctions, including receiving a penalty grade in the course.

Accommodations for Students with Disabilities: Michigan State University is committed to providing equal opportunity for participation in all programs, services and activities. Requests for accommodations by persons with disabilities may be made by contacting the Resource Center for Persons with Disabilities at 517-884-RCPD or on the web at rcpd.msu.edu. Once your eligibility for an accommodation has been determined, you will be issued a Verified Individual Services Accommodation ("VISA") form. Please email this form to Dr. Thompson at the start of the term and/or two weeks prior to the accommodation date (test, project, etc.). Requests received after this date may not be honored. If you require testing accommodations (e.g., additional time.) you must contact Dr. Thompson and present your VISA **at least two weeks before the test date.**

Academic Assistance: This is a university, and you are expected to produce college level work. If you have any trouble with the material covered in class, please make an appointment to speak with Dr. Thompson, or one of the course assistants. Additionally, the university has resources to assist students, such as the Campus Tutorial Center, the Campus Writing Center, Adult Student Services, and more. A lot is expected of you, but the university wants to help you to produce your best work.

Limits to Confidentiality: Essays, journals, and other materials submitted for this class are generally considered confidential pursuant to the University's student record policies. However, students should be aware that University employees, including instructors, may not be able to maintain confidentiality when it conflicts with their responsibility to report certain issues to protect the health and safety of MSU community members and others. As the instructor, I must report the following information to other University offices (including the MSU Police Department) if you share it with me:

- Suspected child abuse/neglect, even if this maltreatment happened when you were a child,
- Allegations of sexual assault or sexual harassment when they involve MSU students, faculty, or staff, and
- Credible threats of harm to oneself or to others.

These reports may trigger contact from a campus official who will want to talk with you about the incident that you have shared. **In almost all cases, it will be your decision whether you wish to speak with that individual.** If you would like to talk about these events in a more confidential setting you are encouraged to make an appointment with the MSU Counselling Center: <https://caps.msu.edu/>

This is an MSU required mandate that Dr. Thompson and the Graduate Assistant(s) are required to follow as MSU employees. Given this, **you should not disclose experiences of abuse or sexual violence related to MSU unless you are comfortable having this information shared with the Office of Institutional Equity.** Despite the mandate, Dr. Thompson does not want to further the culture of silence surrounding abuse and sexual violence in this class. All are encouraged to use the resources listed below (not mandated university reporters) as they process their feelings and experiences in this course.

MSU Safe Place <http://safeplace.msu.edu/> NRCDV <http://www.nrcdv.org/> NNEVD <http://www.nnedv.org/>
(517) 355-1100

NCDSV <http://www.ncdsv.org/> MCEDSV <http://www.mcedsv.org/> No More <http://nomore.org/>

RAINN <https://rainn.org/> The Joyful Heart Foundation <http://www.joyfulheartfoundation.org/>

Course Climate: We are all working toward the same goals in this course! By building a strong learning community from the start, we will benefit.

- **Inclusive Environment:** MSU is committed to creating and maintaining an inclusive community in which students, faculty, and staff can work together in an atmosphere free from all forms of discrimination. The Office of Institutional Equity (OIE) reviews concerns related to discrimination and harassment based on sex, gender, gender identity, race, national origin, religion, disability status, and any other protected categories under the University Anti-Discrimination Policy (https://www.hr.msu.edu/policies-procedures/university-wide/ADP_policy.html) and Policy on Relationship Violence and Sexual Misconduct (<https://civilrights.msu.edu/policies/rvsm.html>). If you experience or witness acts of bias, discrimination, or harassment, please report these to OIE: <http://oie.msu.edu/>.
- **Student-student interactions:** Part of being a strong group member is being a good listener (or reader in our case), being motivating and empathetic, and providing constructive feedback. We will focus on these characteristics throughout the semester.
- **Student-instructor interactions:** If you find that you have any trouble keeping up with assignments or other aspects of the course, make sure you let Dr. Thompson know as early as possible. As you will find, building rapport and effective relationships are key to becoming an effective professional. Make sure that you are proactive in informing Dr. Thompson when difficulties arise during the semester so that she can help you find a solution.
- **Disruptive Behavior:** Article 2.III.B.4 of the [Student Rights and Responsibilities \(SRR\)](#) for students at Michigan State University states: "The student's behavior in the classroom shall be conducive to the teaching and learning process for all concerned." Article 2.III.B.10 of the [SRR](#) states that "The student and the faculty share the responsibility for maintaining professional relationships based on mutual trust and civility." [General Student Regulation 5.02](#) states: "No student shall . . . interfere with the functions and services of the University (for example, but not limited to, classes . . .) such that the function or service is obstructed or disrupted. Students whose conduct adversely affects the learning environment in this classroom may be subject to disciplinary action."
- **Lying:** Lying is an unacceptable behavior in both personal and professional relationships. Lying to get what you want is a manipulative behavior and will not be tolerated in this course. This includes lying to get an unfair advantage in a class or assignment. Do not do this!
- **Appropriate Netiquette:** Below are the key elements that we can use together to build a strong learning community.
 - Be professional. Interact with your fellow classmates and instructor as you would in your professional life. Use appropriate language. Be clear and concise.
 - Have opinions but be respectful of disagreement.
 - Be cautious with humor or sarcasm. We do not want to create a dull environment devoid of fun, but it is very easy for these tones to be lost in text. If you want to make jokes or be sarcastic, indicate your intent with emoticons or a sarcasm tag "/s".
 - **Be kind. Be respectful.**

Use of Turnitin: Consistent with MSU's efforts to enhance student learning, foster honesty, and maintain integrity in our academic processes, instructors may use a tool called Turnitin to compare a student's work with multiple sources. The tool compares each student's work with an extensive database of prior publications and papers, providing links to possible matches and a "similarity score." The tool does not determine whether plagiarism has occurred or not. Instead, the instructor must make a complete assessment and judge the originality of the student's work. All submissions to this course may be checked using this tool.

Students should submit papers to Turnitin Assignments without identifying information included in the paper (e.g., name or student number), the system will automatically show this information to faculty in your course when viewing the submission, but the information will not be retained by Turnitin.

Disclaimer: Below is a general indication of when we will cover the topics in the course. However, as the instructor, Dr. Thompson reserves the right to adjust this schedule according to the pace of the course and the needs of the students. This also includes making any changes that Dr. Thompson deems necessary to the details and/or policies listed in this syllabus. **Check D2L regularly to keep up with the topics. You will be given updates and notice of any changes via email, so please check this regularly.**

Also, please know that you are responsible for keeping track of all due dates.

We look forward to working with you this semester!

PSY 101 (Section 730) Course Schedule for Spring 2024

Week #: Dates	Topic(s)	Readings	Due Dates
Unit 1 Content	Unit 1 Content	Unit 1 Content	Unit 1 Content
1: 1/8 – 1/12	Syllabus; Getting to know the course Intro to Psychology & Psychological Research	Course Information Chapter 1 & 2 and any readings, recordings, etc. posted on D2L	No assignments due this week
2: 1/16 – 1/19	Biopsychology	Chapter 3 and any readings, recordings, etc. posted on D2L	Mini-Quiz #1 & #2 Due at 4pm on 1/19 Packback #1 & #2 Due by 4pm on 1/19
3: 1/22 – 1/26	Unit 1 Consolidation Week	Exam 1 covers material for chapters 1, 2, & 3	Exam 1 closes at 4pm on 1/26 Packback #3 Due by 4pm on 1/26 Orientation Quiz closes at 4pm on 1/26
Unit 2 Content	Unit 2 Content	Unit 2 Content	Unit 2 Content
4: 1/29 – 2/2	Lifespan Development	Chapter 9 and any readings, recordings, etc. posted on D2L	Mini-Quiz #3 Due at 4pm on 2/2 Packback #4 Due by 4pm on 2/2
5: 2/5 – 2/9	Sensation and Perception	Chapter 5 and any readings, recordings, etc. posted on D2L	Mini-Quiz #4 Due at 4pm on 2/9 Packback #5 Due by 4pm on 2/9
6: 2/12 – 2/16	Unit 2 Consolidation Week	Exam 2 covers material for chapters 9 & 5	Exam 2 closes at 4pm on 2/16 Packback #6 Due by 4pm on 2/16
Unit 3 Content	Unit 3 Content	Unit 3 Content	Unit 3 Content
7: 2/19 – 2/23	Learning	Chapter 6 and any readings, recordings, etc. posted on D2L	Mini-Quiz #5 Due at 4pm on 2/23 Packback #7 Due by 4pm on 2/23

2/26 – 3/1	Spring Break		
8: 3/4 – 3/8	Thinking and Intelligence	Chapter 7 and any readings, recordings, etc. posted on D2L	Mini-Quiz #6 Due at 4pm on 3/8 Packback #8 Due by 4pm on 3/8
9: 3/11 – 3/15	Memory	Chapter 8 and any readings, recordings, etc. posted on D2L	Mini-Quiz #7 Due at 4pm on 3/15 Packback #9 Due by 4pm on 3/15
10: 3/18 – 3/22	Unit 3 Consolidation Week	Exam 3 covers material for chapters 6, 7, & 8	Exam 3 closes at 4pm on 3/22 Packback #10 Due by 4pm on 3/22
Unit 4 Content	Unit 4 Content	Unit 4 Content	Unit 4 Content
11: 3/25 – 3/29	Personality	Chapter 11 and any readings, recordings, etc. posted on D2L	Mini-Quiz #8 Due at 4pm on 3/29 Packback #11 Due by 4pm on 3/29
12: 4/1 – 4/5	Social Psychology	Chapter 12 and any readings, recordings, etc. posted on D2L	Mini-Quiz #9 Due at 4pm on 4/5 Packback #12 Due by 4pm on 4/5
13: 4/8 – 4/12	Psychological Disorders	Chapter 15 and any readings, recordings, etc. posted on D2L	Mini-Quiz #10 Due at 4pm on 4/12 Packback #13 Due by 4pm on 4/12
14: 4/15 – 4/19	Unit 4 Consolidation Week	Exam 4 covers material for chapters 11, 12, & 15	Exam 4 closes at 4pm on 4/19 Packback #14 Due by 4pm on 4/19
<u>15: 4/22 – 4/24</u>	Final Exam (if needed)	Cumulative	Final Exam closes at 4pm on <u>WEDNESDAY 4/24</u>