# Course Information:

Psychology 101: Introductory Psychology

Fall 2024 Online

# Contact Information

|  |  |  |
| --- | --- | --- |
| **Professor:** | Dr. Kandy Patrick | **Office Hours :** Tuesday’s 10 am – 2 pm. Room 136A Psych Bldg |
| **Email** | Mckeow31@msu.edu |
|  |  |

# Course Objectives:

* To learn about the major theories and findings from the field of psychology.
* To learn about the research methods that psychologists use.
* To learn to think critically about conclusions made by psychologists and other social scientists.
* To apply ideas from psychology to your own life experiences.

# Course Readings and Materials:

**Required Text**: *Open Stax: Introductory Psychology: Psychology 2e*

Available at: <https://openstax.org/details/books/psychology-2e>

This is a **free**, online textbook that is specifically designed for this course. You have the option of paying a small fee to have a paper copy sent to you (see the course website for details). The readings and dates are listed online.

Free!!!

There will also be additional readings, videos etc online within D2L. The folders are organized and labeled by week and date

# Course Policies and Assignments

**Desire2Learn (D2L):** Students are expected to use the course website on D2L to access lectures and readings, keep track of grades, and receive announcements.

# Class Format and Workload

This is an **online course**. We will be covering the same material that is normally covered over the course of an entire semester in person, so it can be easy to fall behind if you are not on top of your assignments. The nature of this course is the first aspect to consider in deciding whether this is the right class for you now. In estimating how much work is involved in a course, a typical rule of thumb is that, in full semester course, you should plan on spending three hours for each credit hour of the course. PSY 101 is a four-credit course, suggesting an approximate workload of 12 hours per week. This would include reviewing the lectures, completing course activities, and studying for quizzes. Some of you will not need 12-16 hours and some of you will need more.

You must also consider whether an online course is the right type of learning experience for you. It is not right for every type of learner. Some of you may be familiar with online courses; for others of you, this might be the first online course you have taken. Please take the time to read this section to familiarize yourself with the procedures that are followed in online courses. This course will be held entirely online through the **Desire2Learn (D2L**) course management system. There will be no face to- face classes or tests. After reading through all this material carefully, consider also whether an online course is the right course for you now.

**Honors Option:** There is no honors option for this course.

Use this link to see a video demonstration of MSU’s course management software system, Desire2 Learn (D2L): [Video Introduction to D2L](https://mediaspace.msu.edu/media/Psychology+and+ISS+-+Getting+Started+in+D2L/1_gz25apy1)

Because this course is completely online, you need to make sure that you have consistent access to high-speed broadband Internet throughout the course. The instructor cannot make accommodation for your vacation or out-of-the-country project. **This course is not self-paced.**

This course requires a high-speed internet connection. It also requires various software programs to see and hear all the course material. You need to be on a computer that allows downloads of free browser plugins so that you can watch movies and listen to lectures. This means that many public library computers are not appropriate unless you have verified that they have the necessary software. If there is a problem, please report it as soon as possible to the **MSU D2L Helpline at** **1-844-6786200 or (517) 432-6200**. They will log the problem and, in turn, report it to the instructor. Technical problems should be reported immediately (within 6 hours). You may also report the problem to the instructor (although he is not available 24/7 like the Help Line). If there is a system-level problem, hearing about it from more than one student allows the Help Line to discover what has gone wrong. If it is just a problem with your computer then they can help troubleshoot that issue, too. Make sure you call the Help Line.

Any concerns regarding the D2L system should be directed to the MSU Help Line (517) 432-6200 or 1-844-678-6200 (24 hours, 7 days a week). Put these numbers in your cell phone.

Learn how to clear the cache and cookies on your browser – that resolves many problems.

1. Clear your cache and cookies by going into the Tools tab.
2. Choose “Clear Private Data” and check two boxes, “Cache” and “Cookies”.
3. Click on “Clear Private Data Now”.
4. Log into D2L.

# Communication Policy

If you have questions during the course:

1. First, check the syllabus. Many of the most frequently asked questions are already answered in the syllabus.
2. Next, check the FAQ discussion board in D2L. Another student may have had the same question earlier in the course and you won’t have to wait for your answer.
3. If your question is not in the syllabus or FAQ, then post it to the FAQ discussion board in D2L if it is a question that may interest other students.
4. Email your point of contact : TA or ULA directly if the question is about something related specifically to you or your situation. They will then determine the need to fwd to me

Email is the best way to reach me. I will respond to emails within 48 hours during the week (Monday through Friday). Messages received over the weekend will receive a response by the following Monday evening. Please keep the following in mind when contacting me:

* Put PSY 101 in the subject line to ensure that your email is answered promptly.
* A clear, concise, polite email is more likely to receive a clear, concise, and polite response.

# Attendance

Students whose names do not appear on the class list may not participate in this course. This class relies on persistent engagement and reflection. Therefore, students must complete assignments in the week they are given. It is your responsibility to understand when and how you are able to unenroll from a course. Refer to the [Office of the Registrar](https://reg.msu.edu/) for important deadlines.

# Course Content

The course is asynchronous with limits. In other words, you are free to access the course materials and complete assignments any time throughout the week as long as you complete the assignments by **Sunday at 11:59pm EDT.** Each week’s materials will be available to you on D2L every **Monday at 12:01am EDT.**

D2L tracks all student login information. It keeps a record of when you log in to D2L and when you log out. It also records when you begin a quiz and when you submit it. This helps us to resolve problems. You should know, however, that the instructor cannot view student activity except in the course content area. That is, we cannot view anything you put in the “My Content” area.

# Academic Honesty

[The Spartan Code of Honor s](https://honorcode.msu.edu/)tates, “As a Spartan, I will strive to uphold values of the highest ethical standard. I will practice honesty in my work, foster honesty in my peers, and take pride in knowing that honor is worth more than grades. I will carry these values beyond my time as a student at Michigan State University, continuing the endeavor to build personal integrity in all that I do.” In addition, Article 2.III.B.2 of the [Student Rights and Responsibilites (SRR)](http://splife.studentlife.msu.edu/academic-freedom-for-students-at-michigan-state-university) states that “The student shares with the faculty the responsibility for maintaining the integrity of scholarship, grades, and professional standards.” The Department of Psychology adheres to the policies on academic honesty as specified in General Student Regulations 1.0, Protection of Scholarship and Grades; the all-University Policy on Integrity of Scholarship and Grades; and Ordinance 17.00, Examinations. (See [Spartan Life: Student Handbook and Resource Guide)](http://splife.studentlife.msu.edu/).

Therefore, unless authorized by the instructor, you are expected to complete all course assignments, including homework, lab work, quizzes, tests and exams, without assistance from any source. You are expected to develop original work for this course; therefore, you may not submit course work you completed for another course to satisfy the requirements for this course. Students who violate MSU academic integrity rules may receive a penalty grade, including a failing grade on the assignment or in the course. Contact your instructor if you are unsure about the appropriateness of your course work. (See also the [Academic Integrity](https://msu.edu/~ombud/academic-integrity/index.html) webpage.)

# Limits to Confidentiality

Essays, journals, and other materials submitted for this class are generally considered confidential pursuant to the University's student record policies. In addition, most personal disclosures are kept in confidence. However, students should be aware that University employees, including instructors, may not be able to maintain confidentiality when it conflicts with their responsibility to report certain issues to protect the health and safety of MSU community members and others. As the instructor, I must report the following information to other University offices (including the [MSU Police Department)](http://police.msu.edu/) if you share it with me:

* Suspected child abuse/neglect, even if this maltreatment happened when you were a child.
* Allegations of sexual assault or sexual harassment involving MSU students, faculty, or staff.
* Credible threats of harm to oneself or to others.

These reports may trigger contact from a campus official who will want to talk with you about the incident that you have shared. In almost all cases, it will be your decision whether you wish to speak with that individual. If you would like to talk about these events in a more confidential setting you are encouraged to make an appointment with the [MSU Counseling Center.](http://counseling.msu.edu/)

# Accommodations for Students with Disabilities

Michigan State University is committed to providing equal opportunity for participation in all programs, services and activities. Requests for accommodations by persons with disabilities may be made by contacting the Resource Center for Persons with Disabilities at 517-884-RCPD or on the web at rcpd.msu.edu. Once your eligibility for an accommodation has been determined, you will be issued a Verified Individual Services Accommodation (VISA) form. Please present this form to me at the start of the term and/or two weeks prior to the accommodation date (test, project, etc.). Requests received after this date may not be honored.

# Commercialized Lecture Notes

[The Code of Teaching Responsibility r](https://reg.msu.edu/AcademicPrograms/Print.asp?Section=514)equires that students receive the written consent of the instructor to sell or otherwise commercialize class notes and materials. Specifically, the Code of Teaching Responsibility states, “Instructors may allow commercialization by including permission in the course syllabus or other written statement distributed to all students in the class.”

As members of a learning community, students are expected to respect the intellectual property of course instructors. All course materials presented to students are the copyrighted property of the course instructor and are subject to the following conditions of use:

1. Students may record lectures or any other classroom activities and use the recordings only for their own course-related purposes.
2. Students may share the recordings with other students enrolled in the class, provided that they also use the recordings only for their own course-related purposes.
3. Students may not post the recordings or other course materials online or distribute them to anyone not enrolled in the class without the advance written permission of the course instructor and, if applicable, any students whose voice or image is included in the recordings.
4. Any student violating the conditions described above may face academic disciplinary sanctions, including receiving a penalty grade in the course.

# Disruptive Behavior

Article 2.III.B.4 of the [Student Rights and Responsibilities (SRR)](http://splife.studentlife.msu.edu/academic-freedom-for-students-at-michigan-state-university) for students at Michigan State University states: “The student's behavior in the classroom shall be conducive to the teaching and learning process for all concerned.” Article 2.III.B.10 of the [SRR](http://splife.studentlife.msu.edu/academic-freedom-for-students-at-michigan-state-university) states that “The student and the faculty share the responsibility for maintaining professional relationships based on mutual trust and civility.” [General Student Regulation 5.02](http://splife.studentlife.msu.edu/regulations/general-student-regulations) states: “No student shall . . . interfere with the functions and services of the University (for example, but not limited to, classes . . .) such that the function or service is obstructed or disrupted. Students whose conduct adversely affects the learning environment in this classroom may be subject to disciplinary action.

# Religious Accommodations

If you need to miss a class or need accommodations regarding homework assignments due to religious observances, practices, or holidays, inform the instructor **in advance** so that such accommodations can be made.

# Generative AI Usage

Generative AI can be a useful tool in many contexts. However, the use of generative AI may be considered a violation of academic integrity in others. Often submitting something for a grade that was created by generative AI will be considered as a violation of policy and may lead to sanctions.

The use of generative AI may also be considered as a violation of academic integrity. Specifically, papers and writings should be written by you and any use of generative AI in any aspect of the research process must be detailed. Using generative AI in answering comprehensive exam questions will be considered a violation of academic integrity.

Also note that some uses of generative AI may violate copyright, privacy, FERPA or other policies. Be aware that when you submit something to generative AI platforms (e.g., an examination question), it becomes part of the corpus of data used by that tool. Note also that you are responsible for the accuracy of your work products, and the use of generative AI can result in inaccuracies that can impact your professional credibility (e.g., using generative AI to conduct data analysis for a manuscript; use of references from generative AI).

# Disclaimer

On the next page is a general indication of when we will cover the topics in the course. However, as the Professor, I reserve the right to adjust this schedule according to the pace of the course and the needs of the students. This also includes making any changes that I deem necessary to the details and/or policies listed in this syllabus. **Check D2L regularly to keep up with the topics. You will be given notice of any changes. Also, please know that you are responsible for keeping track of all assignments. The instructor will not remind you about upcoming deadlines. Due to the fast paced nature of the course, deadlines will be strictly adhered to. Announcements are utilized to communicate with you as a class, please be looking for those through the week, they will be very helpful for you as well as informational**

Research Experience****:****

One fundamental way of learning firsthand about psychological research is to participate in research studies. You are required to earn 7 hours of research participation credits through the Psychology SONA system. Research experience is worth 7% of your final grade. You can register an account and sign up for studies here: [https://msu-psychology.sona-systems.com](https://msu-psychology.sona-systems.com/). More detailed information that provides all the information that you need to use the system is provided on D2L. You can also watch an online tutorial here: <https://www.youtube.com/watch?v=_1OnT2ZU6QQ>. **The Psychology SONA system closes on August 9, at 5pm. There will not be any experiments conducted after this time.**

Notes about Research Experience****:****

Make sure that you are on the Psychology SONA site and signed up for the correct section (we are section 790). The Department of Communication Arts and Sciences also has a SONA site. We do not have access to this data and cannot grant participation credit for experiments done under the other site. In addition, students under 18 are ineligible for SONA experiments. **Contact Audra Jeffrey (**[**jeffre22@msu.edu**](mailto:jeffre22@msu.edu)**), the SONA Student Coordinator in Room 100, Psychology Building, if you are under 18 in order to learn about non-SONA options** for fulfilling your research education requirement**. Finally, your instructor and course assistants have nothing to do with SONA. ALL SONA questions, inaccuracies, or problems should be directed to Audra Jeffrey**. It is your responsibility to sign up, participate in the experiments, and track your personal history on the computer. Neither the instructor nor the course assistants have a record of your research participations until the end of the course. We do not know how many credits you have or if you have penalty points.

Course Policies

Students are expected to adhere to the policies of Michigan State University whether noted in this syllabus or not. Instructors have the right to add or adjust policies within limits for the specifics of their courses. While the below may appear at first glance to be common policy boilerplate there may be nuances or course specifics within it that the student must be aware of and adhere to.

Technical Assistance

If you need technical assistance at any time during the course or to report a problem you can:

* Visit the [Distance Learning Services Support Site](https://www.lib.msu.edu/dls/) (lib.msu.edu/dls)
* Visit the [Desire2Learn Help Site](http://help.d2l.msu.edu/) (help.d2l.msu.edu)
* Or call Distance Learning Services: (800) 500-1554 or (517) 355-2345
* To learn D2L use, login with your MSU NetID and password at [d2l.msu.edu](https://d2l.msu.edu/d2l/home), select “Self Registration” from the menu bar, register for and complete the course named “Students - Getting Started with D2L.” Also be aware of the “Help” option on the D2L Home page menu.

Participation

Students are expected to participate in all online activities as listed on the course calendar.

Build Rapport

If you find that you have any trouble keeping up with assignments or other aspects of the course, make sure you let your instructor know as early as possible. As you will find, building rapport and effective relationships are key to becoming an effective professional. Make sure that you are proactive in informing your instructor when difficulties arise during the semester so that we can help you find a solution.

# Assignments

We will cover quite a bit of content each week. Throughout the course, there will be three types of assignments to complete. In general, the course week runs from **Monday (12:01am) until Sunday (11:59pm).** All times are in Eastern Daylight Time. You need to pay attention to the due dates and give yourself plenty of time to complete all of your assignments. There are no opportunities to make up this work if you miss a due date. I suggest you complete all tasks well in advance of the due date to avoid disappointment.

* **Chapter Quizzes**
* **Final Exam**
* **SONA/alternative assignment**
* **Packback Discussions**

The point of the discussion board is for you to engage with material more deeply, talk with classmates about the material, and reflect on your experiences. This means you need to write something that is thoughtful and thought provoking for other students. This typically requires a few sentences. You are expected to post promptly and show initiative; contribute to the learning community; make your post relevant; express yourself clearly and respectfully; and use appropriate style, grammar and citations. Prompts will be included to guide the discussion as relevant to that week’s content.

The deadlines for these activities will be posted on the D2L calendar and in the course syllabus.

# Grading

The D2L gradebook for this course is organized on a percentage basis with different components of the course weighed for their contribution to your final grade. You can always check your grade by going to the PSY 101 D2L home page, clicking on the “Assessment” tab, and selecting “Grades” from the drop-down menu.

## Final Grading Scale

Final course grades are dependent upon a straight percentage of points earned during the semester and the weighting of those points. There is no “curve”, which means that no one in the course is statistically required to do poorly and everyone in the course is eligible to earn a 4.0 for the semester.

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Grade** | **Percentage** |  | **Grade** | **Percentage** |  | **Grade** | **Percentage** |  | **Grade** | **Percentage** |
| 4.0 | 90 – 100% | 3.0 | 79 – 84.9% | 2.0 | 67 – 71.9% | 1.0 | 57 – 61.9% |
| 3.5 | 85 – 89.9% | 2.5 | 72 – 78.9% | 1.5 | 62 – 66.9% | 0.0 | < 57% |

If your grade in this course is very important to you, do everything in your power to get as many points as possible. I will not raise students’ grades at the end of the semester simply because they are close to the cut point for earning a higher grade. Please do not ask. It is a violation of University standards to allow an individual student an opportunity to raise a grade by doing some additional work at the end of the semester unless that opportunity is available to everyone in the class. Please do not ask me to do this either as there are no extra credit options in this course.

## Errors in Recording or Reporting your Grades

If you believe that a score is in error or has been omitted from the D2L gradebook, please email me as soon as you become aware of the error. On the subject line of this email please write “PSY 444 gradebook error.” If you state that you completed an activity and it is not recorded in the D2L system, I will be able to access the D2L log to see when you accessed the activity.

Complete Assignments

Assignments for this course will be submitted electronically through [D2L] unless otherwise instructed**.** Assignments must be submitted by the given deadline or special permission must be requested from instructor before the due date. Extensions will **not** be given beyond the next assignment except under extreme circumstances.

Quizzes:

There are no makeup Quizzes. This is because of the dropped quiz, and the long time that they are open (at least a week).

* + The reason this is capped at one drop is that more than that amount means that you have not had the opportunity to demonstrate a sufficient level of mastery consistent with the course goals.
  + Use your drop wisely! Look over the course schedule at the end of the syllabus for close/due dates and plan accordingly. A common strategy is to save the quiz drop for the end of the semester when you are juggling more course work.

**Packback Assignments:**These are like discussion boards. Also, this is very similar to the Quiz policy.

* There are no makeup Packbacks. This is because of the large amount of drops (2), the long time that they are open (3+ days), and the ability to go back and get responses or questions unmoderated.
  + The reason this is capped at two total drops is that more than that amount means that you have not had the opportunity to demonstrate a sufficient level of mastery consistent with the course goals.
  + Use your drops wisely! Look over the course schedule at the end of the syllabus for close/due dates and plan accordingly. A common strategy is to save one or two Packback assignment drops for the end of the semester when you are juggling more course work.

**Exams:**Note that there are official Final Exam policies from MSU about if Final Exam times overlap or if the student is taking three Final Exams on the same day. See here - <https://reg.msu.edu/ROInfo/Calendar/FinalExam.aspx>

* Makeup Exams: Plan to complete your exams during the day and time they are given. Also, keep in mind the dropped exam that is already built into the course. Obviously, things happen. If something happens that prevents you from completing an exam by the end time of the exam, please notify Dr. Patrick **with documentation** (like a signed Doctor’s note that includes your name and the date) by the end of the day for the missed exam. Failure to notify Dr. Kandy within 24 hours of the end exam time will result in you not being allowed to makeup the exam. Additionally, makeup exams must be taken within 48 hours of the end time of the missed exam.
* This is an online course, so there will be plenty of time for you to plan to take your exam as they are open for 3+ days
  + If you cannot take an exam because of a religious holiday, required participation in a university-sanctioned event (e.g., a commitment for a sports team), or some other acceptable event that can be foreseen, you must notify Dr. Patrick at least two weeks in advance.
  + **Personal travel, having to go to work, or lack of planning are not acceptable reasons to receive an earlier exam time or a makeup exam time.**

# Graded Activities

SONA 70 (5pts per half-hour) or alternative paper 70

Discussion Boards 210 (10 for initial post, 3.75 per response = 17.5 per board)

Quizzes 600 (50pts each \*12)

Syllabus Quiz 20

Cumulative Final 100

**Your total points (i.e., the actual points you get from exams, homework, participation, etc.) will be rounded to the nearest whole number.**

\*\*Right to adjust calendar with due notice is retained\*\*

Course Calendar

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Week** | **Topic** | **Day** | **Date** | **Assignments Due** |
| 1 \* | Introduction to PSY 101  Ch 1 | Mon | 08/26 | 12:01am: materials available |
| SUN | 09/01 | **11:59pm: Quiz 1**  **11:59pm: Packback 1 NOTE: initial responses are due by Wed of the week, peer responses by Sunday** |
| 2 | Research Ch 2 | MON | 09/02 | 12:01am: materials available |
| SUN | 09/08 | **11:59pm: Packback 2 NOTE: initial responses are due by Wed of the week, peer responses by Sunday**  **11:59pm: Quiz 2** |
| 3/4 | Biopsychology Ch 3  Note this chapter covers 2 weeks | MON | 09/09 | 12:01am: materials available |
| SUN SUN | 09/15 09/22 | **11:59pm: Packback 3 NOTE: initial responses are due by Wed of the week, peer responses by Sunday**  **11:59pm: Quiz 3** |
| 5/6 | Human Development Ch 9 note this chapter covers 2 weeks | MON | 09/23 | 12:01am: materials available |
| SUN SUN | 09/29 10/6 | **11:59pm: Packback 4 NOTE: initial responses are due by Wed of the week, peer responses by Sunday**  **11:59pm: Quiz 4** |
| 7 | Learning Ch 6 | MON | 10/07 | 12:01am: materials available |
| SUN | 10/13 | **11:59pm: Quiz 5**  **11:59pm: Packback 5 NOTE: initial responses are due by Wed of the week, peer responses by Sunday** |
| 8 | Memory Ch 8 | MON | 10/14 | 12:01am: materials available |
| SUN | 10/20 | **11:59pm: Quiz 6**  **11:59pm: Packback 6 NOTE: initial responses are due by Wed of the week, peer responses by Sunday** |
| 9/10 | Intelligence Ch 7 (Fall break Oct 21/22 – no work required) Note this chapter covers 2 weeks | MON | 10/21 | 12:01am: materials available |
| SUN SUN | 10/27 11/03 | **11:59pm: Packback 7 NOTE: initial responses are due by Wed of the week, peer responses by Sunday**  **11:59pm: Quiz 7**  **SONA Alternative Assignment is due** |
| 11 | Personality Ch 10 | MON | 11/04 | 12:01am: materials available |
| SUN | 11/10 | **11:59pm: Quiz 8**  **11:59pm: Packback 8 NOTE: initial responses are due by Wed of the week, peer responses by Sunday** |
| 12 | Emotions and Motivation  Ch 11 | MON | 11/11 | 12:01am: materials available |
| SUN | 11/17 | **11:59pm: Quiz 9**  **11:59pm: Packback 9 NOTE: initial responses are due by Wed of the week, peer responses by Sunday** |
| 13 | Social Psychology Ch 12 | MON | 11/18 | 12:01am: materials available |
| SUN | 11/24 | **11:59pm: Quiz 10**  **11:59pm: Packback 10 NOTE: initial responses are due by Wed of the week, peer responses by Sunday** |
| 14 | Disorders Ch 15 | MON | 11/25 | 12:01am: materials available |
| SUN | 12/02 | **11:59pm: Quiz 11**  **11:59pm: Packback 11 NOTE: initial responses are due by Wed of the week, peer responses by Sunday** |
| 15 | Treatments Ch 16 | MON | 12/03 | 12:01am: materials available |
| SAT | 12/07 | **11:59pm: Quiz 12**  **11:59pm: Packback 12 NOTE: initial responses are due by Wed of the week, peer responses by Sunday** |
|  | FINALS WEEK DEC 9-13TH |  |  | **Cumulative Final Exam taken from all quizzes** |